

# MEADOWMOUNT

## *School of Music*

### Job Posting: Off-Campus Student Liaison

<b>Location:</b>	Westport, NY
<b>Dates:</b>	Full-time onsite. Arrive June 16 and depart August 8, 2026 (3 training days plus 7 weeks)
<b>Compensation:</b>	A stipend equivalent to tuition.
<b>Room and Board:</b>	Private room and meals provided June 16 to August 8.
<b>Reports to:</b>	Director of Campus Life

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**Position Overview:** The Off-Campus Student Liaison connects off-campus students and seeks to build community, helps off-campus students connect and feel closer to what's happening on campus, and works with parents as a 'counselor' to make sure our youngest students are supervised and safe while on campus.

#### **Primary Duties and Responsibilities:**

**Student Support and Supervision:** *Parents are the primary supervisors for off-campus students.*

- The Off-Campus Liaison may supervise students during designated practice hours, free time, and scheduled activities as planned and coordinating between Campus Life and parents.
- Maintain a record of students' whereabouts and assist with concert attendance tracking.

#### **Program Implementation:**

- Encourage student participation in activities, helping them to balance practice, recreation, and rest.
- Proactively plan gatherings and activities for off-campus students with a goal of leading one outing or activity each week.
- Where the Off-Campus Student Liaison participates in a field trip or activities with off-campus students they are responsible for monitoring and communicating with these students.
- Serve as a liaison between students, staff and parents, promoting clear communication and addressing any issues that arise.

#### **Leadership and Collaboration:**

- Serve as a positive role model for students, embodying the values of Meadowmount.

- Collaborate with the Director and Assistant Director of Campus Life, faculty, and other staff members to ensure a consistent and fair implementation of school policies.
- Support fellow counselors and contribute to a cohesive, team-oriented environment.
- Report student issues, rule infractions, or emergencies as appropriate.

#### **Emergency Response:**

- Be prepared to handle emergencies and implement safety protocols. This could range from a medical emergency, shelter-in-place during storms, power outage, or wildlife inside a building.
- Document and report incidents promptly and accurately.

#### **Requirements:**

- Must be at least 18 years of age.
- Experience working with students aged 10-17, preferably in a camp or residential setting.
- Strong leadership, communication, and interpersonal skills.
- Ability to foster a supportive, positive atmosphere in the dormitory and across campus.
- Willingness to become CPR and first aid certificate and to respond to emergency situations that may occur.
- Ability to pass a background check.
- Ability to participate in various physical activities, including standing, walking, and lifting up to 25 pounds.
- Willingness to work outdoors in varying weather conditions.

**How to Apply:** Apply via Accepted by January 14, 2026

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#### **About Meadowmount:**

*I loved being surrounded by such excellent musicians. I feel I learned so much from my studio and my friends. I loved having so much time to practice. It was great to spend most of the day with my instrument. And I loved the concerts! I absorbed so much wonderful music this summer and I learned so much from seeing others perform.* – 2025 Meadowmount Student

Founded in 1944 by legendary violin teacher Ivan Galamian, the Meadowmount School of Music is a seven-week summer program for violinists, violists, and cellists. Musicians ages 10 to 30 from around the world gather at the school's campus in the Adirondack Mountains in northern New York to immerse themselves in an environment where they can focus on personal and artistic development through intensive training with leading faculty, individual practice, chamber music, and performance opportunities. With a capacity enrollment of 180 on the 49-building, 240-acre campus, the school retains an intimacy that provides for personal attention and fosters camaraderie among students. Many students return year after year, and alumni retain strong connections and return as faculty and guest artists, ensuring the continuity of the Meadowmount teaching tradition.