



Position: Camp Director

Meadowmount School of Music

Lewis, NY

www.meadowmount.org

Start Date: March 1, 2023 or as soon as possible

Compensation: Salary range from \$55,000-\$75,000, negotiable and based on relevant experience and final contractual list of responsibilities, full medical/dental/vision benefits included, 24 days of PTO, including winter and Federal holidays.

Location: Required on-site from May to September. On-site or remote possible outside of this period.

Housing: On-site housing, including utilities, available year-round.

Reports to: Executive Director





Overview

Meadowmount School of Music seeks to hire a summer camp professional with experience in residential life. This person will enhance the student experience by fostering a culture of support, safety and enrichment to advance the artistic goals of the Meadowmount community.

Qualifications

Applicants should have at least 5 years of progressively responsible experience at residential summer camps/college-level residential life or equivalent. They should have experience hiring, training, and reviewing staff. Fluency with student health concerns is a must. Facilities and Kitchen management experience is preferred. Candidates must be personable, energetic, flexible, hard workers, team players, and have a strong desire to create a positive, safe environment for participants and staff alike. They should have a collaborative work style and ability to interact with staff, parents and students.

Meadowmount's Program

Founded in 1944, Meadowmount School of Music is a seven-week summer program for young violinists, violists, and cellists whose approach of intensive study and practice has helped mold some of the greatest artists of our time. Musicians ages 13 to 30+ from around the world gather at the school's campus in the Adirondack Mountains to further their musical studies with "a special spirit that is conducive to total concentration on excellence in musical performance".

With a capacity enrollment of 200 on the 52-building, 240-acre campus, the school retains an intimacy that provides for personal attention and fosters camaraderie among the students. Many of the school's alumni return as members of the faculty, ensuring the continuity of the Meadowmount teaching tradition.

Students follow a rigorous practice regimen, receive weekly private lessons and chamber music coachings and are offered daily master classes by faculty and guest artists. Students perform frequently in the three on-campus concerts per week and various off-campus concerts throughout the session.

Concerts, chamber music coaching, chamber music rehearsals, studio classes, rehearsals with accompanists, master classes and special events are scheduled in the afternoons and evenings. Off-campus recreational activities are offered afternoons and weekends. Thus, each student's individual weekly schedule is unique.



Areas of Responsibility

The Camp Director will work within a team of Area Directors reporting to the Executive Director. This team will ensure the success of the school by continuing to provide a high quality summer experience, maintain maximum enrollment, secure donations and funding to ensure access for students from all backgrounds, and develop additional program opportunities.

In order to provide the best summer experience possible, The Camp Director will be asked to hold the following areas of responsibility:

- **Family Communications Lead:** Starting in March, the Camp Director will take the lead on all camp-to-family communications, preparing students for success, collecting needed forms and information, and forming positive relationships with students and families
- **Counselor and Support Staff Hiring/Training/Supervising:** Develop job descriptions for counselors, kitchen staff, and housekeeping, advertise for and recruit staff, review staff policies, develop and train staff in best practices, provide guidance and reviews
- **Development of Recreational Programs:** Working with counselors, create fun activities and recreation options for students including sports, games, crafts, and off-site trips
- **Department of Health Compliance:** Ensure Meadowmount policies, practices, and facilities comply with New York State Health Children's Camp Code
- **Student/Counselor Health and Safety:** Coordinate with internal and external health/mental health professionals to provide appropriate care, including pre-summer training for counselors in CPR/First Aid/Mental First Aid. Develop policies and practices to support the well-being of students and staff, including community building, mental/emotional support, gender-affirming practices and diversity inclusion

In these areas, the Camp Director will supervise Counselors, the Health Director, Head Chef, and Lead Housekeeper. This team will ensure that students are able to thrive in a safe and stimulating environment which allows them to fully focus on their artistic pursuits and studies.

Additional Expectations:

- Stay current with trends in the summer camp industry
- Oversee the opening and closing of the camp facility, including staff orientation and end-of-season reviews
- Active Student Engagement

- Participate in special assignments and projects as needed to improve school operations (i.e. buildings and grounds, safety, accreditation, committees, etc.)
- Perform other duties as assigned by the Executive Director

Physical Requirements

- Ability to walk around campus and access all locations
- Ability to lift and/or move up to 20 pounds
- Ability to climb stairs
- Ability to perform computer work

Application Deadline

Applicants should submit a resume and cover letter to **Mark Hayman**, Executive Director: mark@meadowmount.org by February 1st, 2023.

Notice of non-discrimination: Meadowmount School of Music prohibits discrimination on the basis of race, color, religion, creed, sex, age, marital status, national origin, mental or physical disability, political belief or affiliation, veteran status, sexual orientation, gender identity and expression, genetic information, and any other class of individuals protected from discrimination under state or federal law in any aspect of the access to, admission, or treatment of students in its programs and activities, or in employment and application for employment. Furthermore, Meadowmount policy includes prohibitions of harassment of students and employees, i.e., racial harassment, sexual harassment, and retaliation for filing complaints of discrimination.

